

# Agenda Item 3

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## MERTON AND SUTTON JOINT CEMETERY BOARD

14 NOVEMBER 2017

(2.00 pm - 2.55 pm)

PRESENT Councillor Agatha Mary Akyigyina (in the Chair)  
Councillor Geraldine Stanford, Councillor David Williams,  
Councillor Jill West, Councillor Richard Marston and  
Councillor Graham Whitham

ALSO PRESENT Doug Napier – Client-Side Manager  
Zoe Church – Treasurer to the Board  
Lisa Jewell – Clerk to the Board

### 1 APOLOGIES FOR ABSENCE (Agenda Item 1)

Apologies were received from Councillors Trish Fivey, Nick Emmerson and Nick Draper, and from Howard Joy Surveyor to the Board.

### 2 DECLARATIONS OF PECUNIARY INTEREST (Agenda Item 2)

No declarations of Pecuniary Interest were received.

### 3 MINUTES OF THE PREVIOUS MEETING (Agenda Item 3)

The name of the idverde representative listed as an attendee, was changed to Dennis Codd.

#### RESOLVED

The minutes of 12 June 2017 were agreed as an accurate record.

### 4 BUDGET MONITORING 2017/18 (Agenda Item 4)

The Treasurer to the Board presented her report on the current budgetary position for 2017/18 based on the second quarter monitoring. She asked Members to note the risk register attached as an appendix.

Members asked about the progress of the review of long term assets discussed at the previous meeting. The Treasurer to the Board replied that the report was as accurate as it could be for the current time. A full review of all vehicles will be done for the year end accounts. Members asked if these figures were expected to change by year end, and noted that the Treasurer thought that there might be some small changes to reflect rental income. Members noted that idverde had taken on equipment belonging to the Board, and they will decide what they want to keep, and at the end of the contract they will hand the equipment back.

#### RESOLVED

1. That the current budgetary position for 2017/18 based on the second quarters monitoring be noted.
2. That the Board review and approve the Risk Register attached as Appendix D

5 EXCLUSION OF THE PUBLIC (Agenda Item 5)

RESOLVED: That the public are excluded from the meeting during consideration of the following report(s) on the grounds that it is (they are) exempt from disclosure for the reasons stated in the report(s).

6 EXEMPT MINUTES OF PREVIOUS MEETING (Agenda Item 6)

RESOLVED

The Exempt minutes of 12 June 2017 were agreed as an accurate record.

7 REVIEW OF MANAGEMENT AND OPERATION OF MERTON AND SUTTON CEMETERY (Agenda Item 7)

The minutes for this item are not for Publication  
By Virtue of paragraph 1 and 3 of Part 1 of Schedule 12A  
Of the Local Government Act 1972

8 VERBAL UPDATE ON MSJCB CEMETERY LODGE (Agenda Item 8)

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By Virtue of paragraph 1 and 3 of Part 1 of Schedule 12A  
Of the Local Government Act 1972